

Circular 1 of 2024

Probate Officer's circular

1. Service on Probate Officer

- a. Any action initiated against the Probate Officer, whether by Originating Summons or Writ, or any documents intended to be served on the Probate Officer, must be served personally to the Probate Officer.
- b. Any documents served to the Probate Officer should include an acknowledgment receipt, which must be personally signed and dated by the Probate Officer.
- c. Documents will be deemed served on the Probate Officer once the acknowledgment receipt is signed by the Probate Officer, and the date of acknowledgment shall be considered the date of service.

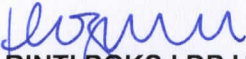
2. Correspondence

- a. When a Probate Officer is named as a party in any proceeding, all correspondence should be directed to the Probate Office at the Probate Registry.
- b. If the Probate Officer is represented by the Attorney General's Chamber, correspondence should be addressed to the Attorney General's Chamber, with a copy sent to the Probate Office as a CC recipient.

3. Order

- a. All sealed orders made against the Probate Officer should be served to both the Probate Officer and their legal representative, if any.

This Circular is to take effect from 1st January 2025


HAJAH HAZARENA BINTI POKSJ DP HAJI HURAIRAH
ACTING PROBATE OFFICER
24 December 2024

