



**PRACTICE DIRECTION 1 OF 2026**  
**CIVIL APPEALS TO THE COURT OF APPEAL**

***DOCUMENT AND BUNDLE MANAGEMENT***

**Appeal Bundles**

1. Each page of the Appeal Bundle shall be printed on two sides. Where the number of pages in the Appeal Bundle exceeds 300 pages, the Bundle shall be divided into Bundles not exceeding 300 pages. The pages are to be numbered continuously (i.e., each Bundle starts with the number following the last number in the preceding Bundle). If the documents are contained in a lever arch file, the number assigned to each Bundle is to be displayed on the spine and on the front cover of the lever arch file.

**Index**

2. An Index must be provided for each Bundle listing the documents and giving the page reference for each document. If the documents consist of more than one Bundle, an Index covering all of them should be placed at the beginning of the first Bundle. That Index may be inserted at the front of each Bundle, if desired. All exhibits of affidavits are to be described with particularity as to the nature of each of the documents and, if relevant, its date.

**Contents**

3. All the document shall be legible. Care should be taken to ensure that, in the copying process, no part of the document is cut off or rendered illegible. Translations must be provided for any documents not in English. Only documents, affidavits or exhibits which were admitted in evidence in the court below and are relevant to the issues of the appeal are to be included. Unless there is leave from the Court of Appeal to adduce further evidence, new evidence shall not be included in the Bundles.

**Registry to refuse to accept filing of non-compliant Appeal Bundles**

4. The Registry shall refuse to accept the filing of an Appeal Bundle in contravention of the requirements set out in paragraphs 1-3 above.



### **Core Bundle**

5. If the Appeal Bundle comprises more than 600 pages, a Core Bundle (s) shall be provided. The Core Bundle is to include those documents put in evidence in the Court below which are central to the appeal. The Core Bundle is to have its own pagination in addition to the pagination assigned to the Appeal Bundle. The pagination of the Core Bundle is to be readily distinguishable from the pagination of the Appeal Bundle. An index of the Core Bundle must be provided, listing each document and giving the page number(s) assigned in the Core Bundle.

### **Pagination of documents used in lower courts**

6. Where there is reference in the Judgment, transcript or Notes of proceedings to page numbers assigned to documents used in the lower court, the pagination used in that material is to be provided in the documents in the Appeal Bundle in a form that is readily distinguishable from the pagination of the Appeal Bundle and, if relevant, the Core Bundle.

Dated the 1<sup>st</sup> day of July 2026

A handwritten signature in black ink, appearing to read 'Seng'.

**Dato Seri Paduka Steven Chong**  
**Chief Justice**